

EXECUTIVE REPORT

Joint Archives Committee Report - Projected budget outturn 2016-2017 and budget approval 2017-2018

Executive Member for Culture, Leisure and Sport

Kevin Parkes, Executive Director for Growth and Place

4th September 2017

PURPOSE OF THE REPORT

- 1. To update members on the outturn of the 2016-17 revenue budget for Teesside Archives and seek approval for the proposed budget for 2017-18. Also to provide an update on the outrun for the 2017-18 budget to date.

SUMMARY OF RECOMMENDATIONS

- 2. That members note the expenditure on the budget to September 2017 and the outturn on the budget for 2016-17.
- 3. That members approve the proposed budget for 2017-18.

IF THIS IS A KEY DECISION WHICH KEY DECISION TEST APPLIES?

- 4. It is over the financial threshold (£150,000)
It has a significant impact on 2 or more wards
Non Key

DECISION IMPLEMENTATION DEADLINE

- 5. For the purposes of the scrutiny call in procedure this report is

Non-urgent
Urgent report

If urgent please give full reasons

SUMMARY INFORMATION MUST BE RESTRICTED TO THIS PAGE ONLY

BACKGROUND AND EXTERNAL CONSULTATION

- Appendix 1 shows the revenue expenditure for Teesside Archives to the 31st March 2017 as well as the projected budget for 2017-18. There an increase in the budget due to the 1% pay award and an increase in rates and cleaning costs. There has been no increase in the rent paid as part of the custodian agreement and no increase to the supplies and services budget. The service has exceeded the income target, in part thanks to a grant from The National Archives and has spent the money on storage as Exchange House is now almost. The 2017-18 budget is on target so far.

IMPACT ASSESSMENT (IA)

N/A

OPTION APPRAISAL/RISK ASSESSMENT

- The 2017-18 budget is required to provide the service at a level in line with the requirements to retain the appointment of Place of Deposit as delegated by The National Archives. The withdrawal of the appointment means that the service would not be able to hold deposited public records under Section (I) of the Public Records Act 1958.

FINANCIAL, LEGAL AND WARD IMPLICATIONS

- There are no financial, legal or ward implications, other than the need to approve the 2017-18 budget.

RECOMMENDATIONS

- That members note the expenditure on the 2016-17 budget.
- That members approve the proposed budget for 2017-18.

REASONS

- To enable the budget for 2017-18 to be set.

BACKGROUND PAPERS

No background papers were used in the preparation of this report.

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